

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF MAUMELLE  
SUBURBAN IMPROVEMENT DISTRICT NO. 500, A/K/A MAUMELLE WATER MANAGEMENT**

**January 19, 2011  
4:30 p.m.**

**Commissioners present**

Dave Kaufman, Chairman  
Mary Peyton, Vice Chairman

**Managers present**

Barry Heller, General Manager  
Tina Richardson, Business Mgr.  
Todd Crook, Wastewater Mgr.  
Bryan Smith, Water Manager

**Attending:**

Vaughan Hankins, MWM legal counsel  
Fred Oswald, Consulting Engineer  
George Glenn, City Liaison  
Alderman Jamie Stell  
Mayor Mike Watson

**Call to order/Roll call**

The Chairman called the meeting to order at 4:35 p.m. Commissioner Kearney was absent.

**Approval of Minutes**

October 12<sup>th</sup> – Chairman Kaufman motioned to approve the Minutes of the October 12<sup>th</sup> 2010 meeting as written conditional to obtaining Commissioner Kearney’s signature. Motion was seconded by Commissioner Peyton and motion passed.

December 14<sup>th</sup> – Commissioner Peyton motioned to approve the Minutes of the December 14<sup>th</sup> 2010 meeting as written. Chairman Kaufman seconded the motion and motion passed.

December 17<sup>th</sup> – Commissioner Peyton motioned to approve the Minutes of the December 17<sup>th</sup> 2011 Special Meeting as written. Chairman Kaufman seconded the motion and motion passed.

**Financial Report**

The Board next reviewed the financial report for the period ended December 31, 2010 with explanation of various items given by Mr. Heller.

## **Manager's report**

Mr. Heller reported that both water and wastewater operations were running smoothly with little or no problems.

### *Accomplishments/Goals*

The Board then reviewed the District's 2010 accomplishments and 2011 goals. (Copies of reports attached as Exhibit "A" and Exhibit "B")

### *Short and Long Range Plans*

The Commissioners were then given a copy of the District's Short and Long Range Plan for review. Mr. Oswald stated that when the revenues from the rate increase that was approved by the City council are recognized, the District will be able to prioritize the capital improvement projects that are needed. The rate increase is effective with the February water consumption, billed on March 31<sup>st</sup>. Revenues will be recognized in April

## **New Business**

### *Retirement Plan Amendments*

Mr. Hankins explained that in order to comply in good faith with the requirements of the PPA of 2006, the HEART act of 2008, and the WRERA, the District needed to approved and ratify the General Manager's execution of the amendment to the District's retirement plan.

After a brief discussion, Commissioner Peyton motioned to ratify Mr. Heller's signature on the "Good Faith Amendment" dated December 21, 2010. Chairman Kaufman seconded the motion and motion passed.

### *Workers Compensation Rejection of Coverage*

The Commissioners then executed the "Officer Rejection Form" for coverage of Workman's Compensation Insurance through the District.

### *Identity Theft Compliance Program*

Mr. Heller announced that the District will be working on developing a program that will allow the District to put procedures in place to help reduce or stop identity fraud as it pertains to opening water accounts.

## **Engineer's report**

Mr. Oswald stated a meeting has been scheduled with the industries in Maumelle to discuss the District's plan to start the Hydrogen Sulfide pilot study.

Mr. Oswald then stated his appreciation to all of the people who helped with the successful approval of the rate increase request.

**Attorney's report**

Mr. Hankins stated that there was a slight Title error during the closing of the property exchange between the District and West Maumelle Limited Partnership but it will be corrected with no major problems.

Commissioner Peyton stated that she would like the District to develop a more comprehensive infrastructure inspection program than it has now. After a brief discussion, Mr. Heller stated he will work on this issue with the water and wastewater managers and possibly the Maumelle city inspector.

**Adjournment**

There being no further business to come before the Board, Chairman Kaufman adjourned the meeting at 5:57 p.m.

**Approved this \_\_\_\_ day of February, 2011.**

**Respectfully submitted**

**Approved**

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**Tina Richardson**  
**Assistant Secretary**

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**Dave Kaufman, Chairman**

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**Mary Peyton, Vice Chairman**