

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF MAUMELLE
SUBURBAN IMPROVEMENT DISTRICT NO. 500, A/K/A MAUMELLE WATER MANAGEMENT**

**July 14, 2009
4:30 p.m.**

Commissioners present

Dave Kaufman, Chairman
Mary Peyton, Vice Chairman
Ralph Kearney, Secretary

Managers present

Mike Thomason, General Manager
Barry Heller, Asst. General Manager
Tina Richardson, Business Manager
Todd Crook, Wastewater Manager
Bryan Smith, Water Manager

Attending

Stuart Hankins, MWM legal counsel
Fred Oswald, Consulting Engineer
George Glenn, City Liaison
Randolph Polk, City Liaison
Larry Pruss, MWM employee
Robert Janssen, MWM employee

Call to order/Roll call

The Chairman called the meeting to order at 4:50 p.m. with all Commissioners present.

Review of Minutes/Approval of Minutes

Upon review of the Minutes of the June 9th meeting, Commissioner Kearney stated that there were some items of discussion that needed to be added to the Minutes. Under the "Other Business" agenda item, a discussion led by Commissioner Kearney relating to alternative energy sources, and investigation of possible government grants was omitted and needs to be added. Also, under the "Attorney's Report" agenda item, a discussion concerning a query by Commissioner Peyton relating to fiduciary responsibility of the Commissioners' needed to be added.

After discussion, Commissioner Kearney motioned to approve the Minutes as amended. Motion was seconded by Commissioner Peyton, and upon unanimous vote, motion passed.

Financial Report

The Board next reviewed and discussed the financial reports for the period ended June 30, 2009 with explanation of various items given by Mr. Thomason. Mr. Thomason explained that metered sales were down due mostly to the wet weather. Mr. Thomason stated that staff has been instructed that there will be no unnecessary expenditures, and although he does not anticipate the District needing it, U.S. Bank has authorized a \$250,000 dollar line of credit to the District if needed.

Manager's Report

Well Field Update

Test wells that will replace wells 1 and 2 have been completed and the report should be available sometime next week. Mr. Thomason stated that once the report has been received, the next step is to negotiate a property exchange with the Maumelle Country Club. Mr. Thomason will get with the District's legal counsel when this project is ready.

Mr. Thomason then said that the staff has decided to make equipment adjustments to well #5 which is causing the most surging problems. If this solution works on well #5, the equipment will also be installed on the other wells.

Water Treatment Plant

The outside brick has been sealed, the interior painting is complete. Sandblasting has been complete in preparation for the structural work.

Wastewater Treatment Plant

The concrete has been poured at the de-watering facility for the drying bed. The next step is to build a wall between the two and put in the polymer units.

General Operations update

The District received a letter from the health department concerning a MCL violation. According to the health department regulations, if you have two bad samples in one month, even if retested and found safe, it is considered a violation according to an EPA rule. As part of the rule, the District will notify the customers by letter, and a notification will be put in the local paper.

Old Business

Policy on Employee of Relatives

The Board next reviewed and discussed the Employment of Employee Relatives document. After in depth discussion, the Board deleted the words "extended family" and "same-sex partner" from the definition of "relatives". The Board then instructed MWM's legal counsel to review the changes and revise or modify the document for review at the next meeting.

Property for City Siren System

Due to the problems with access issues to the District's property on Rector Mountain where the City would like to put its siren system, Mr. Thomason will meet with city fire chief, George Glenn, to try and resolve this request by trying to find another suitable site.

Attorney's report

Mr. Hankins's comments were previously discussed.

Engineer's report

Mr. Oswald reported that an Adherence test needs to be done at the water treatment plant for the structural repairs and will set up a meeting with the structural engineer as soon as possible.

General Manager's review

Chairman Kaufman stated that after review of the General Manager's returned evaluations by the other Commissioners, Mr. Thomason's review showed 2 or 3 exceeds expectations, and 1 meets expectations. Based on the evaluations, and Board discussion, Chairman Kaufman made a motion to increase the General Manager's salary by 4% to be retroactive to June 1, 2009. Motion was seconded by Commissioner Peyton, and upon unanimous vote, motion passed.

Adjournment

There being no further business to come before the Board, the Chairman adjourned the meeting at 6:35 p.m.

Approved this _____ day of _____, 2009.

Respectfully submitted

**Tina Richardson
Assistant Secretary**

Approved

Dave Kaufman, Commissioner

Mary Peyton, Commissioner

Ralph Kearney, Commissioner