

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF MAUMELLE  
SUBURBAN IMPROVEMENT DISTRICT NO. 500, A/K/A MAUMELLE WATER MANAGEMENT**

**February 10, 2009  
4:30 p.m.**

**Commissioners present**

Dave Kaufman, Chairman  
Mary Peyton, Vice Chairman  
Ralph Kearney, Secretary

**Managers present**

Mike Thomason, General Manager  
Barry Heller, Asst. General Manager  
Tina Richardson, Business Manager  
Todd Crook, WW Superintendent  
Bryan Smith, Water Superintendent

**Attending**

Stuart Hankins, MWM Legal Counsel  
Fred Oswald, Consulting Engineer  
Randolph Polk, City Liaison

**Call to order/Roll call**

The Chairman called the meeting to order at 4:30 p.m. with all Commissioners present.

**Review/Approval of Minutes**

There being no corrections, addition or deletions, Commissioner Peyton motioned to approve the Minutes of the previous meeting as written. Commissioner Kearney seconded the motion, and motion passed.

**Financial report**

The Board then reviewed and discussed the January 2009 financial report with explanations of various items given by Mr. Thomason. Mr. Thomason explained that revenues were up more than anticipated due in part to the rate increase, and the billing reading period was longer than normal. Total expenses were over budget by approximately \$31,000. Salaries and Wages were above budget due to the 5<sup>th</sup> pay period in January.

Mr. Thomason also informed the Board that the District has changed banks from Regions to U.S. Bank.

Mrs. Richardson also stated that the District is currently working with U.S. Bank to begin collecting payments by credit/debit cards. The District will look into the electronic payments at a later date.

Commissioner Kearney questioned the amount of the General Liability insurance cost. Mrs. Richardson explained that the policy renewed and a 20% down payment and first month's premium is due upon renewal.

## **Manager's report**

*Mr. Thomason reported on the following items:*

- Sludge removal – one of the drying beds will be converted to a “roll off” and sludge de-watering process.
- “Eyes for Maumelle” – After talking to Chairman Kaufman, Mr. Thomason is currently working with Chief Williams to develop a program where the DPS and District staff can work together to report any suspicious activity that the District's employees may see during their work day.
- Emergency response work with DPS – Mr. Thomason also stated that the District is working with DPS to coordinate the emergency response plan.
- Backflow Program letter – Mr. Thomason announced that the District received a letter from the health department congratulating the District on their “Backflow Program”.
- Well Field update – Mr. Thomason distributed a drawing showing the current well sites as well as the future well site work that needs to be done. The District will work with the Maumelle Country Club to discuss what lands will be needed for this work. Mr. Thomason stated it would cost approximately \$300,000 to complete this project.

Mr. Thomason then stated that the District has had some difficulty in obtaining some of its various legal descriptions and recommended to the Board that they authorize MWM's legal counsel to develop such a file that would contain all of the District's legal descriptions. The Board agreed and Commissioner Kearney made a motion to authorize Mr. Hankins to develop the file. Motion was seconded by Commissioner Peyton, and motion passed unanimously.

## **Old Business**

*Easement to Future Tank Site*

Mr. Hankins stated that no easement of record could be located at this time. Mr. Thomason stated that he had been contacted by the developer's engineer and Mr. Thomason explained to

him that the Commissioners are waiting on the Developer to approach the Board with a proposal.

**New Business**

*Donation request DPS Banquet*

The Board then approved a \$500 dollar donation to the Maumelle Rotary Club for the annual DPS awards banquet.

*Donation request Maumelle Baseball Association*

The Board then approved a \$500 dollar donation to the Maumelle Sports Association for a youth baseball team.

**Engineer's report**

Mr. Oswald stated he had nothing to report at this time.

**Attorney's report**

Mr. Hankins stated he had nothing to report at this time.

**Adjournment**

There being no further business to come before the Board, The Chairman adjourned the meeting at 5:35 p.m.

**Approved this \_\_\_ day of March, 2009.**

**Respectfully submitted**

**Approved**

\_\_\_\_\_  
**Tina Richardson  
Assistant Secretary**

\_\_\_\_\_  
**Dave Kaufman, Chairman**

\_\_\_\_\_  
**Mary Peyton, Commissioner**

\_\_\_\_\_  
**Ralph Kearney, Commissioner**

