

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF MAUMELLE  
SUBURBAN IMPROVEMENT DISTRICT NO. 500, A/K/A MAUMELLE WATER MANAGEMENT**

**November 10, 2009  
4:30 p.m.**

**Commissioner present**

Dave Kaufman, Chairman  
Mary Peyton, Vice Chairman  
Ralph Kearney, Secretary

**Managers present**

Mike Thomason, General Manager  
Barry Heller, Asst. General Manager  
Tina Richardson, Business Manager  
Bryan Smith, Water Manager  
Todd Crook, Wastewater Manager

**Attending**

Vaughan Hankins, MWM Legal Counsel  
Fred Oswald, Consulting Engineer  
George Glenn, City Liaison

**Call to order/Roll call**

The Chairman called the meeting to order at 4:40 p.m. will all Commissioners present. City liaison Randolph Polk was absent.

**Approval of Minutes**

After review, Commissioner Peyton motioned to approve the Minutes of the October meeting as written. Commissioner Kearney seconded the motion and motion passed.

**Financial Report**

The Board next discussed and reviewed the financial report for the period ended October 2009 with explanation of various items given by Mr. Thomason.

**Manager's report**

Mr. Thomason then reported on the following items:

### *Finance Committee*

The Finance Committee is scheduled to meet on Monday, November 16<sup>th</sup>. The Committee will be looking at every possible revenue source and at the current rate process. With no objections, Commissioner Kearney volunteered to be on the committee. There were no objections.

### *Sludge de-watering*

The de-watering equipment has been ordered and should be received within eight (8) to nine (9) weeks.

### *Wells*

Well #6 and #4 had a broken oil tube and a bad bearing. They have been repaired and are back on-line. Well #9 had a bad check valve. After repair the well still do not produce enough water. It was treated with an acid treatment but did not correct the problem. An alternate treatment was used at a cost of about \$5,000 dollars which did correct the problem. The well went from pumping 300 gpm to 700 gpm.

### *Well sites surveys*

Mr. Thomason stated that Mr. Butler has completed the surveys and will deliver them to him tomorrow. After Mr. Thomason's review and satisfaction of the surveys, he will forward the information to the Board and get with the District's legal counsel to possibly start property negotiations with the Maumelle Country Club.

### *Overflow update*

Mr. Thomason has not heard anything from ADEQ at this time.

### *Water plant structural work*

During the process of working on the ceiling, rusted conduit was discovered with some exposed wiring. Mr. Thomason stated that instead of trying to repair the conduit, new conduit will be installed.

### *F.O.I. request (Sewer back-up)*

The District's legal counsel and the District have produced all their documentations relating to sewer back-ups requested by Mr. and Mrs. Hunter in their F.O.I. request.

### *Electrical Rehab at Water Plant*

Mr. Heller has prepared all of the electrical proposals and has delivered them to the equipment suppliers.

### **Old business**

#### *2010 Budget*

Commissioner Peyton stated she would like to hear back from the finance committee after their meeting before discussing the budget. The budget will be reviewed and discussed at the next meeting.

### **New business**

#### *Customer Reconnect Policy*

Ms. Richardson requested a change in the current customer reconnect policy that would stop the District employees from going out after 9:00 p.m. to reconnect water services on disconnect day, and not at all after office hours on other days. After discussion, Chairman Kaufman stated that he would like to give the customers an option to pay a slightly higher fee for this service rather than not allow the service at all.

### **Engineer's report**

Mr. Oswald expanded on the report Mr. Thomason gave under his Manager's report concerning the deteriorating conduit at the water treatment plant. He also stated that when he receives the property descriptions for the well sites, he can put his specifications together for the new wells.

### **Attorney's report**

#### *Nepotism policy*

Mr. Hankins distributed the final draft of the nepotism policy for approval. The Board approved the final draft as submitted.

#### *Conflict of Interest petition*

The Board then executed the "Conflict of Interest" petition, which will be filed with the Pulaski County court, pertaining to the Agreement and Memorandum of Agreement with Bottom Line, Inc.

**Other business**

Commissioner Peyton then voiced her concerns about titles to parcels of land containing infrastructure that has been dedicated to the District by virtue of Bill of Assurances, etc. and there possibly being no filed or recorded deeds. After discussion, it was agreed that no action is needed at this time; however, District wished to continue to attempt to assemble a list of all property owned by it.

**Adjournment**

There being no further business to come before the Board, Commissioner Peyton motioned to adjourn. Motion was seconded by Commissioner Kearney, and upon unanimous vote, motion passed. The Chairman then adjourned the meeting at 5:57 p.m.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2009.

**Respectfully submitted**

**Approved**

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**Tina Richardson**  
**Assistant Secretary**

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**Dave Kaufman, Commissioner**

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**Mary Peyton, Commissioner**

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**Ralph Kearney, Commissioner**